



MID-KANSAS COMMUNITY ACTION PROGRAM, INC  
730 Cliff Drive, Augusta, KS 67010  
(316) 775-3000

Regularly Scheduled Board of Directors Meeting  
October 24, 2017  
6:30pm

***Board Members Attended***

Heather Rierson  
Sue Barrientos  
Linda Johnson  
Diane Novack

***Board Members Absent***

Robert James  
Audrey Jenkins

***Also Attended***

Joyce Stockham  
Matt Brickey  
Daniel Miller

Meeting called to order by Heather Rierson at 6:35 pm.  
Board members recited the Community Action Promise.

***Adoption of Consent Agenda***

***Discussion:***

Motion by Linda Johnson (Sue Barrientos 2<sup>nd</sup>) to adopt the Consent Agenda as presented  
Motion carried 4-0

***7/1/2016-6/30/2017 Audit Presentation***

***Discussion:***

Matt Brickey, CPA and Manager of McBride, Lock & Associates, LLC presented the results of the 7/1/2016-6/30/2017 Single Audit. Also known as the OMB A-133 audit, is an organization-wide audit or examination of an entity that expends \$750,000 or more of Federal assistance (commonly known as Federal funds, Federal grants, or Federal awards) received for its operations. Mr. Brickey reviewed each page of the audit document and provided responses to the board members questions. Mr. Brickey explained in detail how the HOME units are recorded as an agency liability and that it is not likely to have to be paid out. Removing this amount indicates that the agency is in really good financial shape. No findings were identified in the Single Audit. Mr. Brickey also reviewed the 990 with the board members and board members were given the opportunity to review and discuss the document.

Motion by Linda Johnson (Sue Barrientos 2<sup>nd</sup>) to accept the 7/1/2016-6/30/2017 Single Audit as presented  
Motion carried 4-0

Motion by Linda Johnson (Sue Barrientos 2<sup>nd</sup>) to accept the 990 for fiscal year 7/1/2016-6/30/2017 as presented.

Motion carried 4-0

### ***Treasure Report***

#### ***Discussion:***

Motion Linda Johnson (Diane Novak 2<sup>nd</sup>) to approve the 2017 agency wide budget

Motion carried 4-0

Motion by Linda Johnson (Diane Novak 2<sup>nd</sup>) to approve sole source agreement with Dan Miller, Fiscal Consultant, and authorize appropriate signatures by Executive Director

Motion carried 4-0

### ***Low-income Housing Update***

#### ***Discussion:***

Reviewed the Hillsboro inspection report

### ***Project as Fiscal Agent***

#### ***Discussion:***

Currently working at Fiscal Agency for Kidzfest, Thrive!Butler and Bright Future Families

### ***Board Membership***

#### ***Discussion:***

Contact has been made with Greenwood County Manager, Mayor of the City of Augusta, City Clerks in Leon, Rose Hill, and Towanda. One police officer in Augusta has expressed interest in board membership but application has not yet been received. Still working to obtain local elected officials or their appointee.

### ***Board Meeting Dates***

#### ***Discussion:***

There will not be a November board meeting. Next meeting will be December 19, 2017. Need to review meeting dates for 2018 at the next meeting.

### ***Youth Homeless Grants***

#### ***Discussion:***

HUD is focusing priorities on unaccompanied youth ages 17-24. The board agreed that pursuing awards in this area would be beneficial to the community and continue to meet the mission of the agency.

### ***Cost of Living Increase***

#### ***Discussion:***

Tabled to be reviewed in the January 2018 meeting.

### ***Performance Appraisal***

#### ***Discussion:***

Heather Rierson, Board President, requested the Executive Director Performance appraisal be email to her and she will forward that to the other board members with time frame and directions.

### ***Other Business***

#### ***Discussion:***

None

***Adjourn***

***Discussion:***

Motion by Linda Johnson (Diane Novak 2nd) to adjourn

Motion carried 4-0

Meeting adjourned at 8:15 PM

   
Board Signature Date